



January 1<sup>st</sup>, 2022

## Crowd Manager Requirement

On February 16<sup>th</sup>, 2019 the City of Grand Junction adopted the 2018 version of the International Fire Code (IFC) as amended with referenced standards. With the adoption of the 2018 IFC, the Grand Junction Fire Department- Division of Fire Prevention is requiring all applicable entities and/or event promoters to establish a crowd manager program for every gathering involving more than 500 people. Section 403.12.3.1 further requires "... *not fewer than two trained crowd managers, and not fewer than one trained crowd manager for each 250 persons or portions thereof shall be provided for the gathering.*" Some exceptions may apply.

To satisfy the requirements listed above, all applicable entities shall complete Crowd Management Training. The GJFD- Division of Fire Prevention has approved the National Association State Fire Marshals (<https://www.firemarshals.org/Crowd-Manager-Training>) as the Crowd Management Training standard.

### **Special Events** (such as races, carnivals, outdoor shows, festivals, etc.)

Prior to hosting an event meeting the parameters of sections 403.12.3, proof of Crowd Management Training and a Statement of Intent to Comply shall be submitted to GJFD- Division of Fire Prevention via email, with documentation detailing the event, the event times and date, and the anticipated number of attendees. This documentation shall be submitted no fewer than 72 business hours prior to the scheduled event start time. This shall apply to events and gatherings where an Operational Permit is necessary, and the occupant loads dictate the need for crowd management. The Crowd Management Training must remain current, the trained individuals must be present during the event, and proof of training be made available upon request of the Fire Marshal or his/her designated Fire Code Official.

### **Fixed Facilities** (such as: event centers, convention centers, sports stadiums etc.)

Whereas a fixed facility has an occupant load of 500 persons or more, Crowd Management Training records will be reviewed on an annual basis.

Please see the attached "Statement of Intent to Comply" and 2018 IFC Referenced Standards.

Respectfully,

Grand Junction Fire Department- Division of Fire Prevention  
625 Ute Avenue  
Grand Junction, CO  
[fire@gjcity.org](mailto:fire@gjcity.org)