



Utility Billing Water Leak Adjustment Application

Please Print

Name as Shown
on Utility Bill: _____ Email: _____

Utility Account Number: _____ Phone
Number: _____

Service Address: _____

Mailing Address: _____

Description of leak location and action taken to repair:

(Please be as specific as possible – i.e., service line, irrigation, meter, etc.)

Date Leak
was Found: _____ Date Leak
was Repaired: _____

Repair Person: _____ * *Please include a copy of repair bill(s) with this application **

I hereby certify that the above information is correct.

Signature

Date

PLEASE NOTE:

- Your water meter should be re-read before filling out a Leak Adjustment Application to ensure the high consumption is correct
- Leak adjustments are not normally approved for sprinkler system or interior plumbing leaks (toilet and faucet leaks)
- Leaks must be repaired before leak adjustment can be approved
- Leak adjustments are made based on comparison usage from the previous year, if available
- Adjustments are normally limited to one or two months, unless extenuating circumstances are present.