GUIDELINES FOR FLUSHING INTERNAL WATER SYSTEMS

Action Recommended for **Unoccupied Buildings**

**STEP 1**

Turn on the *cold water* inside the building, if building has multiple levels, do this step on every floor. (Sinks, utility closets, restrooms, etc.)

When water temperature shifts from slightly warm to cold, the cold water has successfully been flushed.

**STEP 2**

Flush the hot water storage tanks and boilers (per manufacturer’s flushing instructions) to displace stagnant water with the fresh water.

**STEP 3**

Repeat step one using *hot water*.

When the water temperature shifts from slightly warm to hot, the hot water has successfully been flushed.

**STEP 4**

Flushing and preventative maintenance can be performed on point of use devices and systems (cooling towers, additional treatment devices, etc.) per manufacturer’s recommendations.