

RULES and REGULATIONS

1. **USE AGREEMENT FEES:** Reservation and other event fees have been determined based date, time and scope of your event request. The City of Grand Junction reserves the right to negotiate fees based on potential impact of the event. The permit must be signed and all fees paid no less than 60 days prior to your event.
2. **NON-PRIME DISCOUNT:** Requests for events held during non-prime days and times may be granted a 20% discount of their Use Permit Fees only. Discounts are not available for the Request Fee.
3. **BOOKING POLICY:** Concert and performing arts events take precedence over other events and can be booked up to one year in advance. Other events may be booked 90 days in advance. Exceptions may be made for requests to book events during non-prime days and times.
4. **CANCELATION POLICY:** Las Colonias Use Permits canceled up to 60 days prior to the event date will receive a full refund. Las Colonias Use Permits canceled 31 – 59 days prior to the event date will receive a 50% refund. Las Colonias Use Permits canceled 30 days or less prior to the event date will not receive a refund. The City reserves the right to cancel events due to unfavorable weather or facility conditions.
5. **INSURANCE:** Lessee must supply the City of Grand Junction with a Certificate of insurance including an Addition Insured Endorsement naming the City as an additional insured on the General Liability policy. Coverage Certificate must provide combined single limits of at least \$1,000,000 per occurrence and \$1,000,000 in the aggregate. Certificate with Additional Insured Endorsement must be received by the Parks and Recreation Department from Lessee's carrier or broker at least 48 hours prior to beginning date of Lessee event(s). Each new event within the calendar year will require an updated Certificate and Endorsement. The issuance of a Certificate of insurance is a formal process on the part of the Lessee's insurance company, and must be sent directly from the insurer or broker to the Grand Junction Parks and Recreation Department. Only original Certificates and Endorsements issued directly to the City of Grand Junction will be acceptable. The City reserves the right to require a higher amount in the aggregate dependent on size and scope of the event.
6. **ALCOHOL:** Alcohol may not be brought into the Las Colonias Amphitheater. All serving and sales of alcohol will be arranged and conducted by the City of Grand Junction or its designee. All events at which alcohol is being served shall host an appropriate level of food service (sandwiches or light snacks must be made available), complying with Colorado State Liquor Laws and Regulations. The City of Grand Junction reserves the right to refuse alcohol service to any patron at any time for any reason.
7. **SECURITY:** Required security services will be arranged by the City of Grand Junction or its designee for all events serving alcohol. Security will be scheduled from the time alcohol service begins until the conclusion or your event. Any person whose conduct is objectionable, disorderly or disruptive to the facility's use or is in violation of any law shall be refused entrance or shall be immediately ejected from the premises. Lessee assumes full responsibility for the acts and conduct of its guests.
 - Gatherings** (speaking engagements, rallies, religious services, graduations, etc.) – Attendance over 2,000, two officers will be required per entrance employed; the primary purpose of this is to prevent alcohol from being brought into the venue and for general crowd control purposes.
 - Musical events or concerts** – Two officers will be required per entrance employed and two officers per 1,000 people in attendance; the primary purpose of this is to prevent alcohol from being brought into the venue and for general crowd control purposes.
 - Other** (private events, weddings, reunions, yoga, youth programs, etc.) – Security will be required at the discretion of the City.
8. **FOOD:** All caterers and food providers must be on the approved Concessionaire List. This list can be found at <http://bit.ly/FOODGJ>

9. **TRAFFIC CONTROL:** Events with expected attendance larger than 2,000 will be required to use the Traffic Control plan and vendor selected by the City.
10. **BUSINESS ACTIVITY:** If sales take place at the Las Colonias Amphitheater, appropriate State of Colorado and City sales tax permits are required. Permits must be in place no less than 14 days prior to the event. No items will be sold in or on city property unless approved prior to the event.
11. **NOISE POLICY:** Noise levels shall be maintained at a level that does not interfere with other park users and surrounding neighborhoods, per City Ordinance, and general restrictions are in place starting at 8:00 p.m. Any performance, concert, or activity held in a City facility which causes, creates, or produces disturbing sound or vibration may be discontinued. Noncompliance with the terms of this agreement shall subject the Lessee to forfeiture of rental fees and/or immediate termination of this use agreement and herein described. Due to the proximity to the Orchard Mesa neighborhoods, amplified music will be restricted starting at 10:00pm.
12. **SMOKING:** Las Colonias Park and the Las Colonias Amphitheater are non-smoking areas.
13. **SOCIAL MEDIA:** Event dates and other promotion may appear on the Las Colonias Amphitheater website, Facebook, and Instagram pages.
14. **PHOTO RELEASE:** Event organizers agree to allow all photos taken during the event available for use in future promotion of the Las Colonias Amphitheater by the City of Grand Junction.
15. **DAMAGE POLICY:** Any damage to park facilities and/or property, or not abiding by the above conditions, is cause for cancelation or withdrawal of this permit, forfeiture of fees, and/or the non-issuance of any future permits, plus restitution for any park damage. If there are any damages or excessive cleaning, you will be billed for repairs, replacement costs, and or labor.
16. **MARKINGS AND SIGNAGE:** There are to be no markings, writing, or painting on any cement, asphalt, or park structure. Possible alternatives are cones, signs, lathe, or people. If marking on grass is necessary, and pre-approved, water-based field marking paint must be used. All signage needs to be removed at the end of your event.