### Sales Tax Return

#### Period Covered
- **Account Number:**

#### Due Date
- **Due Date:**

#### Sales/Use Tax

1. **Gross Sales and Service**
   - Total receipts from city activity must be reported and accounted for in every return incl. all sales rentals and leases and all services both taxable and non-taxable.

2A. **Add: Bad Debts Collected**

2B. **Total Lines 1 & 2A**

3. **A. Non-Taxable Service Sales**
   - (Included in Item 1 Above)

   **B. Sales to Other Licensed Dealers for Purposes of Taxable Resale**

   **C. Sales Shipped Out of City and or State**
   - (Included in Item 1 Above)

   **D. Bad-Debts Charged Off**
   - (On which city sales tax has been paid)

   **E. Trade-Ins for Taxable Resale**

   **F. Sales of Gasoline and Cigarettes**

   **G. Sales to Governmental, Religious and Charitable Organizations**

   **H. Returned Goods**

   **I. Prescription Drugs / Prosthetic Devices**

   **J. Food Stamps**

   **K. Lodging Over 30 Days**

   **L. Food for Home Consumption**

   **M. Other Deductions (List)**

   **N.**

   **O.**

3. **Total Deductions**
   - Total of Lines 3 A Thru O

4. **Total City Net Taxable Sales & Service**
   - Line 2B Minus (Total Line 3)

#### Computation of Tax

5. **Amount of City Sales Tax:**
   - 2.75% of Line 4

6. **Add: Excess Tax Collected**

7. **Adjusted City Tax:**
   - (Add Lines 5 and 6)

8. **Deduct: 3.333% of Line 7 (Vendor's Fee if paid by due date)**

9. **Maximum Deduction Allowed is $1,500***

10. **Total Sales Tax:**
    - (Line 7 Minus 8)

11. **Amount Subject to Original Lodging Tax:**
    - X 3.00% =

12. **Deduct: 3.333% of Line 10 (Lodging Vendor's Fee if paid by due date - No Max)**

13. **Total Lodging Tax:**
    - (Line 10 Minus 11 Plus 12)

14. **Total Sales & Lodging Tax:**
    - (Line 9 Plus 13)

15. **(From Schedule B) City Use Tax - amount subject to tax**
    - X 2.75% =

16. **Total Tax Due:**
    - (Add Lines 14 and 15)

#### Late Filing

- **If Return is Filed After Due Date Then Add:**
  - **Penalty:**
    - 10% of Line 16 or $15 Min.
  - **Interest:**
    - 1.5% of Line 16

- **Enter Total**

#### Total Tax, Penalty and Interest Due:

- **(Add Lines 16 and 17)**

#### Adjustment Prior Periods

- **Attach Copy of Over or Underpayment Notice**
  - **A - Add:**
  - **B - Deduct:**

#### Total Due and Payable:

- Make check or money order payable to City of Grand Junction

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**Please complete this form on reverse side.**

**Return This Copy**
**SCHEDULE B - CITY USE TAX**

The Use Tax Ordinance imposes a tax upon the privilege of using, storing, distributing or otherwise consuming tangible personal property purchased, rented or leased.

<table>
<thead>
<tr>
<th>DATE OF PURCHASE</th>
<th>NAME OF VENDOR ADDRESS</th>
<th>TYPE OF COMMODITY PURCHASED</th>
<th>PURCHASE PRICE</th>
</tr>
</thead>
</table>

(A) LIST OF PURCHASES (IF ADDITIONAL SPACE NEEDED - ATTACH SCHEDULE IN SAME FORMAT)

| | | |
| | | $ |

(B) TOTAL PURCHASE PRICE OF PROPERTY SUBJECT TO CITY USE TAX

<table>
<thead>
<tr>
<th>ENTER TOTAL LINE (B) ON LINE 15 FRONT OF RETURN</th>
<th></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>SHOW BELOW CHANGE OF OWNERSHIP, NAME AND/OR ADDRESS, ETC.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. If ownership has changed, give date of change and new owner's name.</td>
</tr>
<tr>
<td>2. If business has been permanently discontinued, give date discontinued.</td>
</tr>
<tr>
<td>3. If business location has changed, give new address.</td>
</tr>
<tr>
<td>4. Records are kept at what address?</td>
</tr>
<tr>
<td>5. If business is temporarily closed, give dates to be closed.</td>
</tr>
<tr>
<td>6. If business is seasonal, give months of operation.</td>
</tr>
</tbody>
</table>

BY ________________________________
COMPANY __________________________
PHONE ____________________________

☐ BUS. ADDRESS  ☐ MAILING ADDRESS  TITLE  DATE

**NEW BUSINESS DATE**

| MO | DAY | YR |

**DISCONTINUED DATE**

| MO | DAY | YR |

**SPECIAL MESSAGE TO AND FROM CITY/TAXPAYER**

| | | |
| | | $ |

**I hereby certify, under penalty of perjury, that the statements made herein are to the best of my knowledge true and correct.**

BE SURE TO REVERSE CARBON BEFORE FILLING OUT THESE SCHEDULES