

PERMIT APPLICATION FORM

FOR ACTIVITIES WITHIN
 RIGHT OF WAY OR OTHER PUBLIC AREAS
 CITY OF GRAND JUNCTION
Attn: Cherry Robinson

1. TYPE OF ACTIVITY: _____
2. DATE OF EVENT: _____ HOURS: _____
3. ORGANIZATION: _____
4. CONTACT PERSON: _____
5. MAILING ADDRESS: _____
6. TELEPHONE: _____
7. email address: _____
8. DESCRIPTION OF USE: _____

9. ROUTE/STAGING AREA: Please attach a map. _____

10. TRAFFIC CONTROL PLAN: _____

APPLICANT'S SIGNATURE: _____ APPLICATION DATE: _____

- A. All emergency vehicles will have immediate access.
- B. Contact Commander Robert Russell of the Police Department at 244-3727, for the scheduling of uniformed Officers for assistance, if needed. The current over-time hourly rate, per Officer, will be charged.
- C. **PERMITTEE** will be responsible for contracting a traffic control company to provide traffic control.
- D. **PERMITTEE** will be responsible for removal of all trash generated during the event. Contact Rob Laurin at 244-1570 if additional trash dumpsters are needed. Additional dumpsters are provided at a special rate for Right-of-Way Permits.
- E. Contact the Streets Department at 244-1584 if a street sweeper will be needed, or a \$100/hour minimum fee will be charged to the Permittee if it is necessary to use the sweeper after the function.
- F. If the streets are to be barricaded, they are to be barricaded **ONLY** for the hours specified above, and this **MUST** be done by an authorized company and is the **PERMITTEE'S** responsibility.
- G. **Please** include in all printed material regarding your function notification to all participants that throwing anything from moving vehicles is **prohibited**, but items can be handed out to the crowds by clowns or other **walking** participants.
- H. For commercial activities in the downtown area, a Commercial Activity Permit is required from the Downtown Development Authority at 244-1457.
- I. IF USING ANY CITY PARK AREA, a permit must be obtained - contact Parks Department at 254-3840.

Routing of this form by Public Works to: CITY CLERK, DOWNTOWN DEVELOPMENT AUTHORITY, FIRE, GRAND VALLEY TRANSIT, PARKS (if applicable), POLICE, SANITATION, STREETS, TRAFFIC, R-5 HIGH SCHOOL Principal (if applicable), Botanical Gardens (if applicable)