



CITY OF GRAND JUNCTION
Customer Service Division - Sales Tax
 250 North 5th Street, Grand Junction, CO 81501
 (970) 244-1521 Fax (970) 244-1599

CITY USE TAX RETURN

NAME OF TAXPAYER: _____

ADDRESS: _____ **TELEPHONE #:** _____

A. SCHEDULE OF TANGIBLE PERSONAL PROPERTY USED, STORED, CONSUMED WITHIN CORPORATE LIMITS OF THE CITY OF GRAND JUNCTION FOR THE MONTH(S) OF _____ 20____ {COVERED IN THIS RETURN}:

PURCHASE DATE	DESCRIPTION	VENDOR	VENDOR ADDRESS	PURCHASE PRICE
1.	_____	_____	_____	\$ _____
2.	_____	_____	_____	\$ _____
3.	_____	_____	_____	\$ _____
4.	_____	_____	_____	\$ _____
5.	_____	_____	_____	\$ _____
(If there is additional purchases, list on reverse side of form)				
TOTAL PURCHASE PRICE THIS PAGE			LINE (A)	\$ _____
TOTAL PURCHASE PRICE REVERSE SIDE			LINE (B)	\$ _____

B. USE TAX DUE:

Total Purchase Price {add lines (a) & (b) above} \$ _____

City of Grand Junction Use Tax Rate _____ **x**

2.75%

TAX DUE \$ _____

Interest of **1.5%** of Tax Due (For each month or portion of month overdue) \$ _____

Penalty of **10%** of Tax Due (Minimum \$15.00) \$ _____

TOTAL AMOUNT DUE {Make check payable to City of Grand Junction P.O. Box 1809 Grand Junction, Colorado 81502-1809} \$ _____

I hereby certify that I have examined this return and that it is to the best of my knowledge and belief a true and complete return made in good faith for the period hereinabove stated.

Name: _____ Title: _____
 (please print)

Signed: _____ Date: _____

IMPORTANT

C. This return is required by law on all purchases of tangible personal property for storage, use, or consumption within the corporate limits of the City of Grand Junction, upon which City of Grand Junction Retail Sales Tax **has not** been paid.

To avoid penalties, this return, properly completed and signed together with remittance, must be filed with the Administrative Services Department – Sales Tax Division, PO Box 1809, Grand Junction, Colorado 81502-1809, as follows:

Monthly-By the 20th day of the month following the month of use or consumption.

Unless:

1) Tax due is less than \$10.00 per month (on average)..... then return may be filed and remittance made on a calendar year annual basis.

or

2) Tax due is less than \$40.00 per month (on average).....then return may be filed and remittance made on a calendar year quarterly basis.

Remittance must be in the form of Check, Draft, or Money Order and made payable to the “*City of Grand Junction.*” **Do not send cash.**

See Sections 34-106 and 34-108 of Ordinance #2551 for items subject to use tax and items exempt from use tax.

D. ADDITIONAL PROPERTY LIST:

The space below may be used for scheduling additional purchases of tangible personal property.

PURCHASE DATE	DESCRIPTION	VENDOR	VENDOR ADDRESS	PURCHASE PRICE
6.	_____	_____	_____	\$ _____
7.	_____	_____	_____	\$ _____
8.	_____	_____	_____	\$ _____
9.	_____	_____	_____	\$ _____
10.	_____	_____	_____	\$ _____
TOTAL PURCHASE PRICE {Carry forward to Section A line (b)}				\$ _____