



CITY OF GRAND JUNCTION
Customer Service Division
 PO Box 1809, Grand Junction, CO 81502
 (970) 244-1521 Fax (970) 256-4090

CITY USE TAX RETURN
CONSTRUCTION MATERIALS

NAME OF BUSINESS: _____

ADDRESS: _____

CONTRACTOR'S LICENSE #: _____ PERMIT #(S): _____

PROJECT NAME: _____ CHECK HERE IF JOB IS COMPLETE

PROJECT ADDRESS: _____

Purchases used within the corporate limits of the City of Grand Junction for the month(s) of _____ 20____

PURCHASE DATE	DESCRIPTION	VENDOR	VENDOR CITY & STATE	PURCHASE PRICE
_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	\$ _____

(Additional lines on reverse side)

Sub Total This Page \$ _____

Sub Total From Other Side \$ _____

TOTAL PURCHASES \$ _____

City of Grand Junction Use Tax Rate **X** 2.75%

USE TAX DUE \$ _____

Interest of 1.5% of Tax Due (For each month overdue) \$ _____

Penalty of 10% of Tax Due (Minimum \$15.00) \$ _____

TOTAL AMOUNT DUE (Make Check Payable to the City of Grand Junction) \$ _____

I hereby certify that I have examined this return and that it is to the best of my knowledge and belief a true and complete return made in good faith for the period stated above.

Name: _____ Title: _____ Phone #: _____

Signature: _____ Date: _____

IMPORTANT

This return is required by law on all purchases of construction or building materials used or consumed within the corporate limits of the City of Grand Junction, upon which a city sales tax equal to or greater than the City of Grand Junction Retail Sales Tax rate has not been paid.

To avoid penalties, this return properly completed and signed, together with remittance, must be filed with the Administrative Services Department of the City of Grand Junction, PO Box 1809, Grand Junction, CO 81502-1809 as follows:

IF TAX DUE IS...

- ☞ Less than \$10, you must file annually by January 20th of the year following the purchase.
- ☞ Greater than \$10 but less than \$40, you must file quarterly by January 20th, April 20th, July 20th, and October 20th of the quarter following the purchase.
- ☞ Greater than \$40, you must file monthly by the 20th of the month following the purchase.

Remittance must be by check, draft, or Money Order and made payable to the City of Grand Junction. **DO NOT SENT CASH!**

See Sections 34-101, 34-106, 34-108, and 34-113 of Ordinance #2551 in Chapter 34 of the City of Grand Junction's Code of Ordinances for construction materials subject to use tax and also construction materials that are exempt from use tax.

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PURCHASE DATE	DESCRIPTION	VENDOR	VENDOR CITY & STATE	PURCHASE PRICE
_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	\$ _____
Sub Total (Must be entered on front side)				\$ _____

MAKE CHECK PAYABLE TO: City of Grand Junction, PO Box 1809, Grand Junction, CO 81502-1809